



Michigan Supreme Court

State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30052
Lansing, Michigan 48909
Phone (517) 373-0130

MEMORANDUM

DATE: January 12, 2006

TO: Circuit, District, and Municipal Court Chief Judges
cc: Court Administrators

FROM: Rebecca Mack, Financial Analyst

RE: SCAO 24 - Summary of Drunk Driving and Drug Cases

Courts are required to use [SCAO 24 Summary of Drunk Driving and Drug Cases](#) to report all eligible counts or cases filed in the court for reimbursement from either the Drug Case Information Management Fund or the Drunk Driving Caseflow Assistance Fund. The reporting period runs from January 1, 2005, to December 31, 2005.

The Drug Case Information Management Fund provides reimbursement to each district court and circuit court for each drug **count** originally filed with the court. In order to treat all courts equally, regardless of the way in which complaints are filed with the court, **counts** rather than cases should be reported. The report form lists MCL references for eligible counts, and both statutory and corresponding local ordinance offenses are eligible for reimbursement. Counts filed in the family division of the circuit court during 2005 should be reported separately from counts filed in the criminal division of the circuit court, but one check will be issued for the total counts filed in the circuit court.

The Drunk Driving Caseflow Assistance Fund provides reimbursement to each district and municipal court for each drunk driving **case** originally filed with the court in 2005. The report form lists eligible PACC references for eligible cases, and both statutory and corresponding local ordinance offenses are eligible for reimbursement.

Please do not send the case detail list for each fund with this report. The detail list will be requested if your court is selected for audit. You will be notified if your court is selected for audit.

Receipt of this report is required on or before March 1, 2006, to process your 2005 payment. Courts that fail to submit a report by this date will not receive a 2005 disbursement. If you have any questions about the form or reporting your data, please contact me at 517-373-5596 or mackb@courts.mi.gov.